



REGENCY PARK

☞ Vero Beach, Florida ☞

CAREER OPPORTUNITIES

May 18, 2012

Open positions will be posted for 7 days

All applications and referrals must be received by May 25, 2012

Bussers/Servers – Part Time Regular

Bussers are responsible for the prompt, pleasant and efficient service to all community residents visiting dining rooms and activities. Awareness of the physical appearance of the dining rooms and waitress stations required. Knowledge of safe food handling and kitchen regulations, OSHA standards, and fire and safety procedures preferred. High school education or GED equivalent required. Experience in the country club environment a plus.

Executive Director – Full Time Regular

The Executive Director is totally responsible for the management of the Assisted Living, Independent Living, Memory Care community and/or Skilled Nursing Facility. Ensures high quality resident care services, within budgetary guidelines, while meeting or exceeding Harbor Retirement Associates, LLC, standards, and responsible for compliance with federal, state, local and HRA policies, procedures and regulations. Bachelor's Degree and current ECC or CRCF license required, along with current CORE Training certification.

Life Enrichment Coordinator – Part Time Regular

Assists in the implementation of a comprehensive activities program geared to meet the spiritual, physical, social and psychosocial needs of community residents. May be required to attend outings off-site and help the keep track of residents ensuring a meaningful and safe trip. Knowledge of the Resident's Rights to Privacy required. High school education or GED equivalent required. Background in art, music, drama, or occupational therapy preferred. One (1) year experience in a social or recreational program in a licensed health care setting preferred. Experience with Alzheimer's or Dementia preferred.

Interested applicants may apply in person:
Regency Park
910 Regency Square, Vero Beach, Florida 32967

-OR-

Send resume via E-mail (astacy@hraonline.net) or fax (772-770-1258, attention: Aixa Stacy)

Director of Maintenance

Ensure the residence and grounds are in good repair and provide a safe and attractive environment for residents, family members and guests. Also maintain compliance with OSHA, MSDS, state and federal regulations. Knowledge of Federal and State safety and fire codes required. Good understanding of OSHA regulations and MSDS guidelines. Experience with Microsoft Office and Outlook software preferred. Associates or Bachelors degree preferred with a minimum of one year in general maintenance experience required. Minimum of one year of supervision or management experience preferred. Experience in senior care or country club environment a plus.

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